



Arrivos File Specification

Class, Statute, Position, and
Certification Matrix



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Introduction

In 2025, PERSI is upgrading the Idaho Retirement Information System (Arrivos) to better handle the needs and capabilities of current and future technology. This upgrade requires employers to submit three interdependent data files containing information related to different aspects of employer reporting.

When employers submit *Class and Status Change* or *Enrollment* files for certain classes, they are required to select and verify the appropriate combination of position, statute subsection, and certification information for the reported employees. This replaces the need to submit paper or electronic certification forms separately.

This document provides a matrix of the expected selections employers will use for *Class and Status Change* or *Enrollment* submissions to PERSI.



Classes to Report

Class 2

Attorney General

Table 1: Class 2—Attorney General

reported class	statute subsection	position	certification
2	59-1303(3)(i)	Criminal Investigator Prosecuting Attorney	RS118

Cities

Table 2: Class 2—Cities

reported class	statute subsection	position	certification
2	59-1303(3)(c)(i)	Police Chief	RS118
	59-1303(3)(c)(ii)	Peace Officer	
	59-1303(3)(c)(iii)	Supervisory Peace Officer	
	59-1303(3)(c)(iv)	Emergency Communications Officer Supervisor Emergency Communication Officer	

Counties

Table 3: Class 2—Counties

reported class	statute subsection	position	certification
2	59-1303(3)(b)(i)	County Sheriff	RS118
	59-1303(3)(b)(ii)	Peace Officer Detention Officer	
	59-1303(3)(b)(iii)	Supervisor Peace Officer Supervisor Detention Officer	
	59-1303(3)(b)(iv)	Juvenile Detention Officer Supervisor Juvenile Detention Officer	
	59-1303(3)(b)(v)	Juvenile Probation Officer Supervisor Juvenile Probation Officer	
	59-1303(3)(b)(vi)	Adult Misdemeanor Probation Officer Supervisor Adult Misdemeanor Probation Officer	
	59-1303(3)(b)(vii)	Emergency Communications Officer Supervisor Emergency Communication Officer	
	59-1303(3)(i)	Prosecuting Attorney	



Department of Correction

Table 4: Class 2—Department of Correction

reported class	statute subsection	position	certification
2	59-1303(3)(e)(i)	Director Deputy Director Probation-Parole Division Chief Probation-Parole Deputy Division Chief Warden Deputy Warden	RS118
	59-1303(3)(e)(ii)	Correctional Officer Presentence Investigator Correctional Specialist Supervisor Lieutenant Supervisor Sergeant Supervisor Corporal Supervisor Correctional Specialist Correctional Manager	
	59-1303(3)(e)(iii)	Probation-Parole Supervisor Probation-Parole Investigator Probation-Parole Officer	

Idaho State Police

Table 5: Class 2—Idaho State Police

reported class	statute subsection	position	certification
2	59-1303(3)(a)(i)	Director Deputy Director	RS118
	59-1303(3)(a)(ii)	Trooper Detective POST Training Coordinator	
	59-1303(3)(a)(iii)	Supervisor Major Supervisor Captain Supervisor Lieutenant Supervisor Sergeant	
	59-1303(3)(a)(iv)	State Brand Inspector Deputy Brand Inspector Supervisor Brand Inspector	
	59-1303(3)(a)(v)	Emergency Communication Officer Supervisor Emergency Communication Officer	



Fish and Game

Table 6: Class 2—Fish and Game

reported class	statute subsection	position	certification
2	59-1303(3)(d)	Conservation Officer Enforcement Assistant Chief Enforcement Bureau Chief	RS118

Judicial Branch

Table 7: Class 2—Judicial Branch

reported class	statute subsection	position	certification
2	59-1303(3)(g)	Magistrate Judge Supreme Court Judge Appellate Court Judge District Judge Court Security/Transportation	RS118

Lottery

Table 8: Class 2—Lottery

reported class	statute subsection	position	certification
2	59-1303(3)(j)	Security Director Criminal Investigator	RS118

Military Division

Table 9: Class 2—Military Division

reported class	statute subsection	position	certification
2	59-1303(3)(f)	Adjutant General Military Division EE	RS118

Other Employers

Table 10: Class 2—Other Employers

reported class	statute subsection	position	certification
2	59-1302(16)(a)	Firefighter	RS118A
	59-1302(16)(b)	Fire Marshal Fire Marshal Deputy	



Class 3

School Districts

Table 11: Class 3—School Districts

reported class	statute subsection	position	certification
3	59-1356(4)	Instructional Staff Pupil Service Staff Professionally Endorsed Staff Certificated Staff	RS132A
		School Bus Driver	RS132B
		School Resource Officer	RS132R

Class D/E

Fire Districts

Table 12: Class D/E—Fire Districts

reported class	statute subsection	position	certification
D	59-1302(16)	Firefighter Fire Marshal	RS118A

Not PERSI Eligible

Employees who are not PERSI eligible are still reported to PERSI as class X.

Rehired Retiree Not PERSI Eligible

Table 13: Not PERSI Eligible—Rehired Retiree Not PERSI Eligible

reported class	statute subsection	position	certification
X	59-1302(14)(B)	Rehired Retiree	RS132



Active Eligible Rehired Retirees

Table 14: Active Eligible Rehired Retirees

reported class	statute subsection	position	certification
1,2,3,D,E	59-1356(5)	Retired Working Member - RS131	RS131
	59-1302(14)(A)	Retiree Full Time No Certification	

Do Not Report

Statutory Non-Employees

These employees must never be reported as required in Statute 59-1302-14(B).

Table 15: Do Not Report—Statutory Non-Employees

reported class	statute subsection	position	certification
None	59-1302(14)(B)(a)	Independent Contractor	Do not report at all
	59-1302(14)(B)(d)	Inmate	
	59-1302(14)(B)(e)	Student-Predicated Employment	
	59-1302(14)(B)(a)	Participant in Civil Service System	
	59-1302(14)(B)(g)	Substitute Teacher Substitute Staff Instruction Assistant Substitute Library Assistant	



Change Log

Date	Reason	Changes
02/20/2025	Published	First publication of the <i>Arrivos File Specification Class, Statute, Position, and Certification Matrix</i> .