

Helping Idaho public employees  
build a secure retirement.

# Introductory Section

## **PERSI MISSION STATEMENT**

*To provide a sound retirement system and high quality service and education  
to help Idaho public employees build a secure retirement.*

## **CORE VALUES**



## **VISION**

*To be the premier public retirement system, respected by customers, peers, and the community,  
and known for professional service, technological advancement, and fund stability.*

## **FIDUCIARY DUTY OF LOYALTY**

*The primary duty of the Retirement Board and PERSI staff, as fiduciaries, is that of loyalty, or acting with an “eye single” to the interests of the beneficiaries. PERSI is required by law to make all its decisions solely in the interest of the beneficiaries and to avoid, at all costs, serving the interests of any other party not a beneficiary of the system.*

C.L. “Butch” Otter, Governor, State of Idaho

**RETIREMENT BOARD**



**Jody B. Olson, Chairman**  
Term expires July 1, 2012



**Jeff Cilek**  
Term expires July 1, 2015



**William “Bill” Deal**  
Term expires July 1, 2013



**Joy Fisher**  
Term expires July 1, 2014



**J. Kirk Sullivan**  
Term expires July 1, 2016

**PERSI ADMINISTRATIVE STAFF**

Donald D. Drum, Executive Director  
Ray Polzin, Deputy Director  
Robert M. Maynard, Chief Investment Officer  
Joanna Guilfooy, Deputy Attorney General  
Patrice A. Perow, Public Information Officer  
James E. Monroe, Chief Financial Officer  
Larry Sweat, Information Technology Manager  
Diane Kaiser, Defined Contribution Manager  
Shawnda Kasma, Retirement Center Manager  
Debbie Buck, Employer Service Center Manager  
Kimberlee Hall, Answer Center Supervisor  
Lisa Conn, Processing Center Supervisor

## PROFESSIONAL CONSULTANTS

Actuary:	Milliman, Inc., Boise, ID	
Auditor:	Eide Bailly LLP, Boise, ID	
Medical:	Sedgwick CMS, Memphis, TN United Review Services, Inc., Piscataway, NJ	
Investment:	Callan Associates, Inc., San Francisco, CA CS Capital Management, Inc., Atlanta, GA Berkadia Commercial Mortgage, LLC Horsham, PA Hamilton Lane Advisors, LLC, Philadelphia, PA	Alban Row, LLC, Mt. Pleasant, SC Robert Storer, Juneau, AK Chartwell Consulting, LLC, Bedford, NH
Legal:	Foster Pepper, PLLC, Seattle, WA Whiteford, Taylor & Preston, LLP, Baltimore, MD	
Other:	ACS HR Solutions, LLC, Woburn MA Mellon Transition Management Services, San Francisco, CA	
Investment Custodians:	Bank of New York Mellon Asset Servicing, Pittsburgh, PA Wells Fargo Bank of Idaho, Boise, ID	

### Investment Managers:

Advent International Corp., Boston, MA	JH Whitney Equity Partners VI, LLC, New Canaan, CT
Adelante Capital Management LLC, Berkeley, CA	Kohlberg Kravis Roberts & Co., LP, New York, NY
American Securities Opportunities Associates, LLC, New York, NY	Kohlberg Management, LLC, Mt Kisko NY
Apollo Management, LP, Purchase, NY	Leonard Green & Partners, LP, Los Angeles, CA
Bank of New York Mellon, San Francisco, CA	Lindsay Goldberg & Bessemer, LLC, New York, NY
Baring America Asset Management, Inc., Boston, MA	Littlejohn Associates, LLC, Greenwich, CT
Blackstone Group, LP, New York, NY	Longview Partners, LP, London
Brandes Investment Partners, LP, San Diego, CA	McCown De Leeuw & Co. IV, LLC, Menlo Park, CA
Bridgepoint Capital LTD, London	Mondrian Investment Partners, LTD., London
Capital Guardian Trust Company, Brea, CA	Mountain Pacific Investment Advisers, Inc., Boise, ID
Cascade Affordable Housing, LLC Seattle, WA	Nautic Partners, LLC, Providence, RI
Cerberus Capital Management, L.P., New York, NY	Oaktree Capital Management, LLC, Los Angeles, CA
Clearwater Advisors LLC, Boise, ID	Olympic Investors, LLC, Seattle, WA
CVC Capital Partners Advisory Co. LTD, London	Pareto Partners, LLC, London
D.B. Fitzpatrick & Co., Inc., Boise, ID	Peregrine Capital Management, Inc., Minneapolis, MN
Donald Smith & Co., Inc., New York, NY	Providence Equity Partners, LLC, Providence, RI
EPIC Ventures, LLC, Salt Lake City, UT	Prudential Investment Management LLC, Newark, NJ
Enhanced Equity Partners, LLC, New York, NY	Sanford C. Bernstein & Co. LLC, New York, NY
First Reserve Corporation, Greenwich, CT	State Street Global Advisors, Boston, MA
Frazier Technology Ventures Management, LP, Seattle, WA	TPG Capital, LP, Fort Worth, TX
FS Private Investments, LLC, New York, NY	The Gores Group, LLC, Los Angeles, CA
Galen Management, LLC, Stamford, CT	The Koll Company, LLC, Newport Beach CA
Genesis Asset Managers, LTD, London	Tukman Grossman Capital Management, Inc., Larkspur, CA
Goense Bounds Management, LP, Chicago, IL	Veritas Capital, LP New York, NY
Hamilton Lane Advisors, LLC, Baja Cynwyd, PA	W. Capital Partners, LLC, New York, NY
Harvest Associates III, LLC, New York, NY	Western Asset Management Co., Pasadena, CA
Highway 12 Capital Partners, LLC, Boise, ID	Zesiger Capital Group, LLC, New York, NY
Ida-West Operating Services, Inc., Boise, ID	

*Additional information on the above-mentioned investment professionals can be found on pages 68-69 in the Investment Section of this report.*

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

## Public Employee Retirement System of Idaho

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2010

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Linda C. Dandson*

President

*Jeffrey R. Emer*

Executive Director



Public Pension Coordinating Council

***Public Pension Standards Award  
For Funding and Administration***

**2011**

Presented to

***Public Employee Retirement System of Idaho***

In recognition of meeting professional standards for  
plan funding and administration as  
set forth in the Public Pension Standards.

*Presented by the Public Pension Coordinating Council, a confederation of*

National Association of State Retirement Administrators (NASRA)  
National Conference on Public Employee Retirement Systems (NCPERS)  
National Council on Teacher Retirement (NCTR)

A handwritten signature in black ink that reads "Alan H. Winkle". The signature is written in a cursive style with a large, prominent 'A' and 'W'.

Alan H. Winkle  
Program Administrator

## Organizational Chart

### Retirement Board

<b>Donald D. Drum</b> Executive Director	<b>Joanne Guilfof</b> Deputy Attorney General	<b>Patrice A. Perow</b> Public Information Officer	<b>Cheri Campbell</b> Management Assistant	<b>Open</b> Administrative Assistant 1
<b>Ray Polzin</b> Deputy Director	<b>Mike Mitchell</b> Trainer	<b>Melody Hodges</b> Trainer	<b>Julisa Adams</b> Q/A – Q/C	
<b>Wayne Ellis</b> Project Manager	<b>Open</b> Project Coordinator	<b>Steve Jones</b> Technical Writer		
<b>Robert M. Maynard</b> Chief Investment Officer	<b>Richelle Sugiyama</b> Investment Officer	<b>Rose Marie Sawicki</b> Administrative Assistant 1	<b>Investment Managers</b> See Investment Section for a list of managers - pp 68-69	
<b>James E. Monroe</b> Chief Financial Officer	<b>Cecile McMonigle</b> Portfolio Accountant	<b>Mike Young</b> Portfolio Accountant	<b>Tess Myers</b> Administrative Assistant 1	
<b>Debbie Buck</b> Sr. Accountant / ESC Manager	<b>JoAnne Dieffenbach</b> Financial Technician	<b>Sharon Simon</b> Financial Support Technician		
	<b>Alice Brown</b> Financial Technician	<b>Pam Fowers</b> Financial Technician	<b>Barbara Weirick</b> Financial Technician	
	<b>Brenda Cronin</b> Financial Technician	<b>Bev Ross</b> Financial Technician	<b>Linda Whitney</b> Financial Technician	
<b>Larry Sweat</b> Information Technology Manager	<b>Nancy Fauver</b> IT Database Analyst	<b>Joy Fereday</b> IT Programmer Analyst Sr.	<b>Ryan Evey</b> IT Programmer Analyst Sr.	<b>Kris Colt</b> IT Production Specialist
<b>Kimberlee Hall</b> Answer Center Supervisor	<b>Dotty Cluck</b> Customer Service Rep. 1	<b>Brett Harper</b> Customer Service Rep. 2	<b>Gerry Sjol</b> Customer Service Rep. 2	
	<b>Andrea Colglazier</b> Customer Service Rep. 2	<b>Katherine Pearce</b> Customer Service Rep. 2	<b>Open</b> Customer Service Rep.	
<b>Shawnda M. Kasma</b> Retirement Center Manager	<b>Catherine Atchison</b> Retirement Specialist	<b>Susan Strouth</b> Retirement Specialist	<b>Lisa Mabe</b> Retirement Specialist	<b>Sherry Slocum</b> Administrative Assistant 1
	<b>Lynn Duncan</b> Retirement Specialist	<b>Jennifer Whitley</b> Retirement Specialist	<b>Kari Caven</b> Retirement Specialist	<b>Kathi Kaufman</b> Customer Service Rep. 2
	<b>Cindy Eastman</b> Retirement Specialist	<b>Shasta Luper</b> Retirement Specialist	<b>Open</b> Retirement Specialist	<b>Linda Parker</b> Customer Service Rep. 2
<b>Lisa Conn</b> Processing Center Supervisor	<b>Cathy Andrews</b> Imaging Specialist	<b>Kay Prince</b> Technical Records Specialist 1	<b>JD Stewart</b> Technical Records Specialist 1	
	<b>Denice McGee</b> Technical Records Specialist 1	<b>Lenna Strohmeier</b> Technical Records Specialist 1		
<b>Diane Kaiser</b> DC Plan Manager	<b>Betsy Griffith</b> Administrative Assistant 1			

## **THE SYSTEM**

The Public Employee Retirement System of Idaho (the System) is the administrator of six fiduciary funds including two defined benefit retirement plans, the Public Employee Retirement Fund Base Plan (PERSI Base Plan) and the Firefighters' Retirement Fund (FRF); two defined contribution plans, the Public Employee Retirement Fund Choice Plan 401(k) and 414(k) (PERSI Choice Plans); and two Sick Leave Insurance Reserve Trust Funds – one for state employers and one for school district employers.

The Retirement Board consists of five members, each appointed by the Governor to fulfill a 5-year term. The Board meets monthly to conduct System business, usually on the fourth Tuesday of each month at 8:30 a.m. at PERSI's headquarters office in downtown Boise.

Administrative expenditures consisting of the personnel costs, operating expenditures, and capital outlay necessary to operate the System are limited to those approved and appropriated by the Legislature for that purpose. In Fiscal Year 2011 (FY11), these costs totaled \$6,077,880, including \$211,600 in depreciation, which is not a cash expenditure and, therefore, not appropriated.

The majority of the System's 63 staff works in the headquarters office located at 607 North 8<sup>th</sup> Street, Boise, Idaho. There are two staff members in the Coeur d'Alene office, and three in the Pocatello office. The Executive Director and investment personnel are exempt positions appointed by the Retirement Board to serve at its pleasure. The Deputy Director and Public Information Officer are exempt positions serving under the Executive Director. The Deputy Attorney General is assigned to PERSI by the Office of the Attorney General. All other staff members serve under statutes and personnel rules governing classified state service.

The System staff oversees the investment of the trust corpus and new contributions with professional investment managers and funding agents. The Retirement Board maintains fiduciary responsibility for investment policy, asset allocation, and the selection of individual investment managers as discussed in the Investment Section.

## **SUMMARY OF PLAN PROVISIONS**

### **DEFINED BENEFIT "BASE PLAN" PROVISIONS**

Note: The items in parentheses are the provisions applicable to members designated as either PERSI firefighters or as PERSI police officer members for retirement purposes.

### **MEMBER CONTRIBUTION RATE**

The employee contribution rate is set by statute at 60% (72%) of the employer rate. As of June 30, 2011, it was 6.23% (7.69%).

### **EMPLOYER CONTRIBUTION RATE**

The employer contribution rate set by the Retirement Board was 10.39% (10.73%) as of June 30, 2011.

## **SERVICE RETIREMENT**

### ***ELIGIBILITY***

Five years of service and age 65 (age 60 or between 60 and 65, depending on the ratio of police officer/firefighter service to total credited service).



***AMOUNT OF ALLOWANCE***

For each year of credited service, the monthly service retirement allowance as of June 30, 2011, was 2% (2.3% for police/firefighters) of the monthly average salary of the member's highest 42 consecutive months.

***MINIMUM MONTHLY BENEFIT ALLOWANCE***

Until February 28, 2011: for each year of service, the monthly minimum benefit allowance was \$23.44 (\$28.13) to a maximum of the member's accrued benefit. Effective March 1, 2011, the monthly minimum benefit allowance was \$23.68 (\$28.41).

***NORMAL FORM***

Regular retirement allowance for retiree's life only, plus a lump sum death benefit if the retiree dies before allowances are paid, total accumulated employee contributions and interest.

***OPTIONAL FORMS***

Retirees may also choose 50% or 100% contingent annuitant options as well as Social Security "bridge" options. These are actuarial equivalents of the normal form based on the mortality and interest assumptions adopted by the Retirement Board. The allowance is payable for the life of the retiree and designated contingent annuitant.

**EARLY RETIREMENT*****ELIGIBILITY***

Five years of service and age 55 (age 50 or between 50 and 55, depending on the ratio of police officer/firefighter service to total credited service).

***AMOUNT OF ALLOWANCE***

Unreduced accrued service retirement allowance if age plus service, upon separation from employment, total 90 (80, or between 80 and 90, depending on the ratio of police officer/firefighter service to total credited service); otherwise, the accrued service retirement allowance is reduced 3% for each of the first 5 years by which the early retirement date precedes the date the member would be eligible to receive the unreduced benefit, and by 5.75% for each additional year to a maximum of a second 5 years. The unreduced benefit entitlement may be either at the service retirement eligibility date or the date eligible for the rule of 90(80).

***FORMS***

Regular retirement allowance; contingent annuitant allowances for the life of the retiree and a designated contingent annuitant; Social Security level income option for the life of the retiree only or for the life of the retiree and designated survivor.

**DISABILITY RETIREMENT*****ELIGIBILITY***

Active members must have 5 years of service, be unable to perform work of *any* kind, and be expected to remain disabled for life. They are eligible from first day on the job if the disability is due to occupational causes.

### ***AMOUNT OF ALLOWANCE***

Projected service retirement allowance based on the highest 42-consecutive month average salary at the time of disability. The benefit is calculated using the accrued service at the time of disability plus the service which would have accrued through service retirement age had the disability not occurred. If a member has less than 360 months of service as of the date he is eligible for disability retirement, he will be given credit for the months of service he would have earned from the date of disability to the date he would have reached Service Retirement Age (65 for general members/62 for police and firefighters) had he not become disabled (360 months of credited service maximum). In other words, PERSI will give members up to 30 years of credit or to Service Retirement Age, whichever comes first. Monthly allowance is payable after all temporary compensation ceases and is offset by the amount payable as income benefit under worker's compensation law, except when offset by Social Security. Effective July 1, 2009, public safety officers who are injured in the line of duty and determined to be permanently disabled under Idaho Code 59-1302(12), may be eligible to receive a one-time, lump-sum payment of \$100,000.

### ***NORMAL FORM***

Regular retirement allowance to normal service retirement age when retirement benefit changes to service retirement allowance with its optional forms available.

## **DEATH BENEFITS**

### ***AFTER RETIREMENT***

Under the normal form of the retirement allowance, a Social Security adjustment option, or a disability retirement, the balance, if any, of the member's accumulated contributions and interest at retirement over all payments received is paid to the beneficiary in a lump sum. In the case of a disability retirement, the beneficiary may waive the lump sum if the retiree is married so that the spouse will receive a lifetime monthly allowance, or the beneficiary may take a lump-sum payment of two times the amount in the member's account at the time of disability retirement minus any amount paid. Under the contingent annuitant options, the designated annuitant receives a lifetime monthly benefit following the member's death. If the survivor dies before the balance of the member's accumulated contributions and interest has been paid, the balance will be paid to the beneficiary in a lump sum. If the member's designated contingent annuitant predeceases him/her, the member's allowance will be recalculated to a single life payment.

### ***BEFORE RETIREMENT***

- 1 Non-vested Members:
  - a Beneficiary receives a lump sum payment of the member's accumulated contributions plus interest.
- 2 Vested Members:
  - a Beneficiary receives a lump sum payment of two times the member's accumulated contributions plus interest.
  - b If the member is married, and the spouse is the sole beneficiary, the spouse may select a lump sum payment or a lifetime monthly benefit.
  - c If the member is married, but the spouse is not the sole beneficiary, the beneficiary may waive the lump sum, in which case, a lifetime monthly benefit is available to the surviving spouse.

- 3 A \$100,000 death benefit for duty-related deaths for police officers/firefighters became effective July 1, 2003.

### **SEPARATION BENEFIT**

Accumulated member contributions with regular interest is payable upon becoming an inactive member separated from eligible employment. The Regular Interest Rate in effect for FY11 was 10.74% from January 1 through June 30, 2011 (1% from July 1 through December 31, 2010) compounded monthly per annum.

### **POSTRETIREMENT ADJUSTMENTS**

An annual postretirement adjustment based on and limited by a cost-of-living factor reflecting the changes in the Consumer Price Index (CPI) is effective in March each year. If the CPI change from August of the previous year to August of the second previous year is 1% or more, a 1% mandatory adjustment is made. The Board may authorize additional discretionary adjustments based on the CPI increase (up to a total maximum annual COLA of 6% or the CPI rate, whichever is lower) if it determines that the System can do so and still maintain an appropriately funded position as required by Idaho Code Section 59-1355(1). When discretionary COLA adjustments in excess of the 1% are authorized by the Board, they are reported to the Legislature. If the Legislature has not acted on the Board adjustment by the 45<sup>th</sup> day of the legislative session, the discretionary COLA, if any, becomes effective on March 1 of that year.

The Board is also authorized to award postretirement adjustments for prior years in which the actual amount of adjustment was less than the CPI for those years. If the CPI change is downward, in no event will any benefit be reduced below its initial amount.

The net COLA authorized and implemented March 1, 2011 was 1%.



November 17, 2011

Governor C.L. "Butch" Otter

**Retirement Board**

Jody B. Olson, Chairman  
Jeff Cilek  
William W. Deal  
Joy Fisher  
J. Kirk Sullivan

**Executive Director**

Donald D. Drum

**PHONES**

Answer Center 208-334-3365  
Fax 208-334-3805  
Toll-free: 1-800-451-8228

Employer Service Center  
1-866-887-9525

**Mailing Address**

P.O. Box 83720  
Boise, ID 83720-0078

**BOISE**

607 North 8th Street  
Boise, ID 83702-5518

**POCATELLO**

850 East Center, Ste. "D"  
Pocatello, ID 83201

**COEUR D' ALENE**

2005 Ironwood Pkwy.  
Coeur d' Alene, ID 83814

Choice Plan Record Keeper  
1-866-437-3774

Dear Governor Otter, Legislators, and Members of the Retirement System:

We are pleased to present to you the Public Employee Retirement System of Idaho (the System) comprehensive annual financial report, for the fiscal year ended June 30, 2011 (FY11). This financial report is a historical perspective of benefits, services, and fiscal activities of the System. Included is a summary of our actuarial valuations, an independent auditors' report, an investment summary, and a statistical section.

Generally accepted accounting principles require management to provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The System's MD&A can be found immediately following the independent auditors' report.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a *Certificate of Achievement for Excellence in Financial Reporting* to PERSI for its comprehensive annual financial report for the fiscal year ended June 30, 2010. This was the 20<sup>th</sup> consecutive year PERSI has achieved this prestigious award. To be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to GFOA to determine its eligibility for another certificate.

For the 9<sup>th</sup> consecutive year, PERSI has been awarded the *Public Pension Coordinating Council Standards Award*. This award signifies that PERSI complies with the standard benchmarks for public defined benefit systems in the United States. The standards require a high level for the following: comprehensive benefit program, funding adequacy, accepted actuarial and audit practices, investment policy and evaluation, and member communications. This award is given to 50 to 60 public retirement systems each year.

This Letter of Transmittal is intended to serve as an overview of the System and to convey information on the topics that follow.

## **PLAN HISTORY**

The Public Employment Retirement System of Idaho (PERSI) was created by the thirty-seventh Legislature, Regular Session of 1963 with funding effective July 1, 1965. It is a tax qualified, defined benefit system to which both the member and the employer contribute. Participation in the System is mandatory for eligible state and school district employees and available to other public employers and their employees on a contractual basis.

When the Teachers Retirement System of Idaho was abolished, members of that system were integrated into PERSI, and all other eligible school district employees became PERSI members effective July 1, 1967.

Legislative amendments since 1965 have made it possible for municipal police officer retirement funds to merge with the System, and two of the five police officer systems have since merged. The other three are being phased out, and police officers hired since 1969 have become PERSI members.

Legislation in 1979 mandated the Firefighters' Retirement Fund be administered by PERSI effective October 1, 1980. Paid firefighters who were members of the original system retained their original benefit entitlement, while paid firefighters hired after October 1, 1980, were entitled to PERSI benefits. An actuarial valuation of the firefighter member benefit entitlement is conducted at least every other year, separate from the annual PERSI valuation.

In January 2001, PERSI implemented a "Gain Sharing" program as a way to distribute \$155 million in excess investment earnings back to our active members, retirees, and employer members. Retirees received their gain sharing as a "13<sup>th</sup> check." Employers received their share as a contribution "holiday." Some 53,000 eligible active members received their portion as deposits into newly created defined contribution (DC) accounts. This new plan, called the "PERSI Choice 401 (k) Plan", supplemented PERSI's traditional Defined Benefit (DB) "Base" Plan. It allowed employees for the first time to actively participate in saving for their retirement.

At the time of inception, the Choice Plan was somewhat unique in the public sector. PERSI obtained permission from the Internal Revenue Service to expand a grandfathered State 401(k) to our members statewide. While some public employees were familiar with 457 or 403(b) plans, a 401(k) was something new to them. Many of our members had never had the opportunity to make such pre-tax voluntary contributions.

## **SERVICES PROVIDED**

The ability of the System to serve both employee and employer members at the local level through the Boise, Pocatello, and Coeur d' Alene offices remains a key factor for efficient administration. The merging of other retirement systems with PERSI, plus statutory amendments over the years, have produced both multiple and diverse member benefit entitlements and administrative requirements. These can best be analyzed and explained to the members through personal contact with knowledgeable System staff members.

In its 46<sup>th</sup> year of operation, the System continued a wide range of services to both employee and employer members. Members may visit the PERSI Web site, call, email, or visit one of the three offices for personal information and assistance regarding credited service, account balances, eligibility, benefit options and amounts, and other retirement matters.

Members receive advance notice of service retirement qualification and are provided with estimates of monthly allowances. They also receive information regarding the availability of alternate forms of retirement payments. Retirement applications are processed in a timely fashion, and monthly payments are made promptly. Direct deposit of benefit payments is available to retired members as is withholding for income tax, medical insurance, or other purposes.

System retirees are provided notices whenever their net benefit amount changes. This notice gives retirees a list of their itemized deductions from their gross benefit. Retirees may also access the past 24 monthly notices on the PERSI secure web site, as well as past 1099 tax statements.

Separation and death benefits are paid in an orderly manner and as rapidly as possible. Employee contributions and earned interest are posted to individual member accounts each month, and an annual statement is provided to each member confirming their average monthly salary, credited service, contributions, and earned interest. In addition, a report of benefits accrued to date is provided along with an estimate of benefits projected ahead to various retirement ages.

PERSI's employer units are responsible for reporting and handling retirement transactions and activities. They are provided regular training and assistance through monthly newsletters, employer training sessions throughout the State, and personal contacts with PERSI staff, as needed. Employer records and reporting procedures are reviewed each year for accuracy and compliance with statutory provisions.

Upon request, public employers interested in affiliation with the System are counseled and provided with information regarding employee benefits, cost, and procedures associated with joining. Conversely, employers considering withdrawal are provided information and employee benefit projections to enable them to make an informed decision.

Pre-retirement and financial planning workshops, offered on a regular basis throughout the State, cover financial planning, budgeting, investment basics, and Social Security, Medicare, and System benefits.

#### **EMPLOYEE AND EMPLOYER MEMBERSHIP**

During FY 2011, the number of active PERSI members decreased from 67,020 to 65,798. The number of retired members or annuitants receiving monthly allowances increased from 33,625 to 35,334. The number of inactive members who have not been paid a separation benefit increased from 24,119 to 25,489. Of these inactive members, 10,468 have achieved vested eligibility. Total membership in PERSI increased from 124,764 to 126,621 during the fiscal year. There are currently 737 public employers in Idaho who are PERSI members. Participating employers are listed in the Statistical Section of this report.

#### **MANAGEMENT RESPONSIBILITY**

The System's management is responsible for the complete and fair presentation of the data and the accompanying disclosures in this report. The financial statements and supplemental schedules included in this report have been prepared in accordance with generally accepted accounting principles for governmental accounting and reporting as pronounced or adopted by the Governmental Accounting Standards Board.

#### **INDEPENDENT AUDIT**

The System is audited annually, and for the fiscal year ended June 30, 2011, the audit was conducted by Eide Bailly, LLP, an independent firm of Certified Public Accountants. Refer to the Independent Auditors' Report for their audit opinion.

#### **INTERNAL ACCOUNTING CONTROL**

As an agency of the State of Idaho, the System's administrative expenses are subject to the State's budget controls. Management is responsible for maintaining a system of internal accounting control designed to provide reasonable assurance transactions are executed in accordance with management's general or specific authorization and are recorded as needed to maintain accountability for assets to permit preparation of financial statements. Internal controls have inherent limitations and their costs should not outweigh their benefits. Internal control procedures have been established, and a budget report is prepared for the Board. We believe the internal controls in effect during FY 2011 adequately safeguard the assets and provide reasonable assurance regarding the proper recording of financial transactions.



**FINANCIAL HIGHLIGHTS**

Collection of employer and employee contributions, as well as income and gains from investments, provides the reserves necessary to finance retirement benefits. These income sources totaled \$2,628,746,729 for all pension funds during the fiscal year ended June 30, 2011.

**ADDITIONS:**

Contributions	\$ 530,620,136
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**INVESTMENT INCOME:**

Net Appreciation in Fair Value of Investments	1,851,863,723
Interest, Dividends and Other Investment Income	288,071,349
Less: Investment Expenses	<u>(41,850,915)</u>
Net Investment Income	2,098,084,157

OTHER INCOME	<u>42,436</u>
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Total Additions	<u><u>\$2,628,746,729</u></u>
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The payment of benefits is the primary expense of a retirement system. The payments, together with the expenses to administer the Plan, constitute the total expenses of the System. Expenses for FY 2011 are as follows:

**DEDUCTIONS:**

Benefits and Refunds	\$ 641,990,281
Administrative Expenses	6,077,880
Transfers/Rollovers Out	<u>13,660,821</u>

Total Deductions	<u><u>\$ 661,728,982</u></u>
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**ACTUARIAL PRESENT VALUE OF FUTURE BENEFITS**

Future benefits include all benefits estimated to be payable to plan members (retirees and beneficiaries, terminated employees entitled to benefits but not yet receiving them, and current active members) as a result of their service through the valuation date and their expected future salary. The actuarial present value of future benefits as of the valuation date is the present value of the cost to finance benefits payable in the future, discounted to reflect the expected effects of the time value (present value) of money and the probabilities of payment. Simply put, it is the amount that would have to be invested on the valuation date so the amount invested plus investment earnings will provide sufficient assets to pay total future benefits when due.

The actuarial present value was calculated as part of an actuarial valuation at July 1, 2011. Significant actuarial assumptions used include: an investment return rate of present and future assets of 7.75% compounded annually, (7.25% plus 0.50% for expenses); projected salary increases of 4.0% per year compounded annually, attributable to general wage increases; additional projected salary increases attributable to seniority/merit, up to 6.0% per year, depending on service and employee classification, and; 1.00% per year attributable to postretirement benefit increases.

## Introductory Section

At June 30, 2011, the unfunded actuarial liability on a current contribution basis was as follows:

### Unfunded Actuarial Liability on Current Contribution Basis (in millions):

	Valuation Date:	July 1, 2011
	Benefit Date:	July 1, 2011
A. Actuarial Present Value of All Future Benefits for Contributing Members, Former Contributing Members and Their Survivors		\$ 15,965.2
B. Actuarial Present Value of Total Future Normal Costs for Present Members		\$ 3,324.0
C. Actuarial Liability [A - B]		\$ 12,641.2
D. ORP Contributions		\$ 48.5
E. Actuarial Liability Funded by PERSI Contributions [C-D]		\$ 12,592.7
F. Actuarial Value of Assets Available for Benefits		\$ 11,360.1*
G. Unfunded Actuarial Liability (funding excess) [E-F]		\$ 1,232.6
H. Amortization Period on Valuation Date, Based on Contribution Rate Established as of Benefit Date		8.2 years
I. Funded Ratio [F/E]		90.2%**

\* The total available assets are \$11,673.4 million, but are reduced by \$313.3 million for assets used in plan operations and funds earmarked to provide excess benefits to former members of the Firefighters' Retirement Fund and the Idaho Falls Police Retirement Fund.

\*\* Recognizes the impact of the March 1, 2011 COLA and the scheduled contribution rate increases adopted during the 2010-2011 year.

### ECONOMIC CONSIDERATIONS

The System operates within a dynamic economic environment, as do all investment funds. The objective of the Retirement Board is to minimize the effect of these external influences, where possible, by diversifying among a broad range of asset classes and investment management styles, both domestically and internationally. Such diversification, combined with prudent management by experienced investment professionals, increases the probability the earnings objective will be achieved. The investment return for Fiscal Year 2011 was 20.3% net of investment expenses.

Defined benefit pension systems plan for and make decisions based on the long term (20 to 25 year) nature of pension funding and benefits. PERSI is funded on a sound actuarial basis, which protects future benefits for participants. Over the long-term, the Plan's investment assets have exceeded their expected returns. Short-term fluctuations in investment performance make good headline news, but are much less important when viewed in the long range context of pension plans. Sound investment strategies that are, in the words of CIO Bob Maynard, "Simple, Transparent, and Focused" along with reasonable actuarial assumptions are the key ingredients to a successful, well funded pension plan.

### INVESTMENT STRATEGY AND POLICIES

The Retirement Board utilizes and directs agents to provide whatever investment management and custodial functions best achieve the System's investment objectives. The Board establishes asset



allocation policy, diversification guidelines, custodial functions including safe-guarding of investments, and investment guidelines and restrictions. Each money manager is generally granted full discretion in making investment decisions within their guidelines. The Board, staff, and consultants monitor and evaluate investment results. The Board, in its administration of this System and management of the investment program, is guided by the fiduciary standards in Section 59-1301 of the Idaho Code and the Idaho Uniform Prudent Investor Act, in Sections 68-501 through 68-514 of the Idaho Code and is empowered in its sole discretion to limit, control, and designate the types, kinds, and amounts of investments.

PERSI's total fund return was 20.18% net of all expenses for Fiscal Year 2011 due to an improvement in the investment market. The policy benchmark return is 7.25%, net of all expenses. PERSI continues to rank in the top quartile when compared to our peer universe of other state-wide public pension funds across the country.

The investment mix at fair value as of the end of Fiscal Year 2011 was 58% domestic equity and global equity, 16% international equity, 26% percent fixed income. The System's investment outlook is long term, allowing the portfolio to take advantage of the favorable risk-return characteristics of equities by placing more emphasis on this category. The portfolio is broadly diversified with additional diversification achieved through domestic and international investing. See the Management's Discussion and Analysis and Investment Section of this report for more detailed analysis and information.

## **FUNDING STATUS**

The funding objective of PERSI is to accumulate sufficient assets to ensure funds will be available to meet current and future benefit obligations to participants on a timely basis. If the level of funding is high, the ratio of assets to the actuarial accrued liability is also greater, which means better investment income potential. Each year an independent actuary engaged by PERSI calculates the amount of the annual contribution the plans must make to fully meet their obligations to retired employees. As of June 30, 2011, the PERSI Base Plan had an amortization period of 8.2 years and a funding ratio of 90.2% of the present value of the projected benefits earned by employees. The closed Firefighters' Retirement Fund remains had an amortization period of 1.6 years. For GASB reporting purposes, the Notes to Required Supplemental Schedules on page 51 provides detailed information on each plan's remaining amortization period. The actuarial method for calculating accrued liability for both plans is Entry Age Normal with the objective of maintaining employer contributions approximately level as a percent of member payroll. For a more in-depth discussion of PERSI's funding, see Management's Discussion and Analysis and the Actuarial Section of this report.

## **MAJOR INITIATIVES**

During FY11, PERSI completed a data cleansing project. This effort was undertaken in advance of a technology upgrade to a new line of business software system. Replacing the current system, which is in the final phase of its System Development Life Cycle, and completing the data cleansing will ensure PERSI operates with clean data when the new system is fully operational. The new system, called IRIS (Idaho Retirement Information System), will help streamline business processes, increase and improve customer service, reduce redundancies within the organization, and improve online functionality.

PERSI also initiated an employer education program in FY11. PERSI staff began visiting employers throughout the state to ensure they understand the differences between the Base and the Choice 401(k) plans, to demonstrate the many online tools available on the PERSI website, and to answer transmittal questions. These visits are the first step in preparing employers for the reporting changes that will come when IRIS is fully implemented. PERSI has been able to build a rapport with both new and long-time payroll and human resources personnel with this program.

**ACKNOWLEDGMENTS**

This financial report of the Public Employee Retirement System of Idaho was prepared by staff under the leadership of the Retirement Board. It is intended to provide complete and reliable information as a basis for making management decisions, as a means of determining compliance with legal provisions, and as a method of determining responsible stewardship for the assets contributed by the members and their employers.

This report is being sent to the Governor, State Legislators, and other interested parties.

Respectfully submitted,

Jody B. Olson, Chairman

Donald D. Drum, Executive Director

James E. Monroe, Financial Officer